

Be Part of Our Story

Inviting suitable candidates to apply for a **Project Manager, ICT** position.

Reports To: Head Of ICT

Division: Head Office

Job Purpose

The jobholder will be responsible for successfully initiating, designing, planning, controlling, executing, monitoring, and closing projects approved by management.

Key Responsibilities

- ▶ Plan and take responsibility for the overall project objectives- provide project management and direction to ensure overall success of assigned initiatives by developing the project implementation plan including the scope of project, project goals, scheduling and project deliverables
- ▶ Define project success criteria, in collaboration with project sponsors and stakeholders
- ▶ Effectively communicate project expectations to team members and stakeholders in a timely and clear fashion
- ▶ Estimate the resources and participants needed to achieve project goals
- ▶ Proactively manage full cycle of assigned initiatives, including overall project plan, scope, change control, risks, issues, impacts and reporting through standardization and best practice project implementation
- ▶ Develop full-scale project plans and associated communication documents
- ▶ Capture/analyse and draft information into meaningful MI reports for programme lead, senior management, stakeholders and team for reporting and presentation purposes
- ▶ Ensure proper alignment with programme lead in all aspects of project issues/concerns/actions
- ▶ Act as the Business Change interface and escalation point for all project issues/concerns/actions
- ▶ Engage collaboratively with project stakeholders to ensure appropriate prioritization of delivery/ensure project Governance is observed including adherence to defined operational acceptance procedures and testing/approval process
- ▶ Ensure quality assurance for Audit, Risk and Governance
- ▶ Guide and govern suppliers for project related activities ensuring they understand and adopt Bank agreed standards and architectures along with adhering to policy and procedures
- ▶ Other duties assigned

Selection Criteria

Qualification and Experience

- ▶ Bachelor's Degree in IT, Computer Science, Business information Technology or any other IT Related Degree,
- ▶ PMP qualification or other Project Management certification
- ▶ 4+ years' experience and exposure to the banking/ICT industry
- ▶ 4+ years direct work experience in a project management capacity including all aspects of process development and execution preferred
- ▶ Demonstrate communication and presentation experience
- ▶ Must be able to work under pressure, take clear ownership and projects and drive to ensure a successful closure for the customer and stakeholders
- ▶ Experience in project financial management-budget preparation and managing to budget
- ▶ Strong Interpersonal, communication and problem-solving skills
- ▶ Working knowledge of banking products and technology innovations
- ▶ Experience in projects management in banking environment
- ▶ Self-empowerment, self-driven, team player and leadership

If you believe that you have the required qualifications and experience to fill in the above position, kindly send your detailed resume together with a cover letter to career@creditbank.co.ke to reach us by 24th September 2021.

*Only short listed candidates will be contacted.